

WILTSHIRE COUNCIL

ITEM 9(ii)

CHIPPENHAM AREA BOARD
Monday 9 January 2012

**Chippenham & Villages Area Partnership (ChAP) Claim for Core Funding
(tranche 2) 2011/2012**

1. Purpose of the Report

- 1.1. To seek the Board's approval to the release of the 2nd and final tranche of core funding to ChAP covering the financial year 2011/12.

2. Background

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the Community Area Partnership and to what level is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to Community Area Partnerships during 2011/12 (up to 50% of their total projected costs in each tranche).
- 2.3. Chippenham Area Board has been allocated a 2011/2012 budget of £68,917 for community grants, Community Area Partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Chippenham Area Board budget 2011/12 is £13,783.

3. Main Considerations

- 3.1. All Partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chair of the Area Board.
- 3.2. In order to show how the Community Area Partnership aims to meet the commitments set out in the CAPA, ChAP is required to complete a workplan. This workplan has already been reviewed and endorsed by Wiltshire Council's Community Partnership Development Officer as a workable document.
- 3.3. ChAP was awarded £4,885 first tranche funding at the 4 July, 2011 Area Board where it was agreed that the 2nd and final tranche could be requested in November 2011 when evidence was received of how the first tranche has

been spent. This evidence, which corresponds to ChAP’s Workplan commitments, is detailed in section 5 of this report.

- 3.4. Chippenham & Villages Area Partnership submitted a 2011/12 claim for £9,772 total core costs and 50% of this has already been awarded and paid. The area board can therefore award up to £4,886 at this meeting.

4. Implications

4.1. Environmental Impact of the Proposals

- 4.1.2 The Community Area Partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

4.2. Financial Implications

- 4.2.1 Core costs awarded to the Community Area Partnership must fall within the Area Boards budget allocated to the Chippenham Area Board.

4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

4.5. Equality and Diversity Implications

- 4.5.1 Community Area Partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive. Membership of ChAP is open to anyone with an interest in the community area.

5. Evidence against Workplan commitments

Applicant	Condition set at 4 July, 2011 Area Board meeting	Final tranche Funding requested
Chippenham & Villages Area Partnership (ChAP)	Decision: “agree to the release of the 2 nd tranche in November 2011 as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met.”	£4,886

5.1. ChAP was set the follow actions to be used as monitoring criteria by the Community Partnership Development Officer. They were agreed in advance by the Community Area Manager and accepted by ChAP. The Community Partnership Development Officer has received evidence from ChAP outlining their work so far in 2011/12 and what has been achieved against these criteria:

- Charitable status – to report on the progress made towards this and to report on the suitability of this for other CAPs in Wiltshire (as per workplan: Partnership Development).
- ChAP continues to maintain a steering group and theme or project groups, the level of activity of project groups depending on capacity and current projects. New ChaPter project group is working towards establishing a Company Limited by Guarantee which will be registered as a charity. ChAP intends to register as a Charitable Incorporated Organisation when this status becomes available.
- To provide a list of the new projects developed, particularly those in partnership with Chippenham Town Council and the Area Board (as per workplan: Partnership Development).
- ChAP has set up a Parish Forum for rural parishes to enable them to have a stronger voice. ChAP will facilitate regular quarterly meetings and to represent the interests of the forum. ChAP takes an active role in WFCAP.
- To give examples of the ChAP Newsletters produced so far this in 2011/12 (as per workplan: Accountability). One edition of ChAP Newsletter published so far.
- Details of the efforts undertaken to try to raise awareness of and participation in the CAP (as per work plan: Communication).
- ChAP continues to develop relationships with local organisations and to raise awareness and participation in the CAP. ChAP has attended 11 parish council meetings, in order to raise awareness of ChAP and the work it does. ChAP has raised awareness and developed links with local schools through Chippenham Multi-Agency Forum.
- ChAP has successfully run the third Chippenham River Festival where the ChAP representatives had the opportunity to meet face-to-face with the community and to raise awareness of their work.
- Details of the consultation event held at the River Festival and in particular, provide a précis of the information and comments gathered (as per workplan: Communication).

- Chippenham Community Campus consultation: Although ChAP was ready to consult at the River Festival we were asked by Wiltshire Council not to do so until the Community Operations Board had been formed. ChAP was able to consult with the community about what they knew about the Campus project and how they would like to be consulted in future. There was little interest in, or understanding of, the campus. ChAP will feed back to the COB, and assist the COB with consultation work during 2012.
- Chippenham Skate Park: Consultation on a site for a skate park was carried out, face-to face at the River Festival, and survey forms distributed at local secondary schools. A total of 210 forms were completed. The survey results have been reported to the Area Board.
- To provide details of the sections from the Community Plan that have been reviewed by ChAP so far during 2011/12 (as per workplan: Community Planning).
- ChAP regularly monitors and updates the community plan; sections reviewed so far Economy, Education.
- Provide details of a number of the projects listed under the Local Action section of the Workplan that have been completed so far (as per workplan: Local Action).
- The Health & Social Care project 'Anybody Can Cook,' has been completed and enthusiastic feedback obtained from the local schools. Schools would welcome the opportunity to extend the project, working particularly with parents. ChAP H&SC team to seek further funding.
- River Festival held August 27-28th: ChAP organised the third festival with sponsorship from many local organisations. This year's festival successfully offered more opportunity for active participation in events. ChAP took over and manned a shop unit in Emery Gate Shopping Centre in the town to publicise the festival in the preceding weeks.
- River Clean-Up project: ChAP in partnership with Wiltshire Council Youth Development Service has organised sessions to clean up the river bank with volunteer work parties and young people. Work to commence January 2012.
- Chippenham Alive project: ChAP initiated this project, and worked in partnership with Chippenham Town Council, Wiltshire Council and Chippenham Chamber of Commerce. The project promotes late night shopping and street entertainment in the town. There have been two events so far and a third will take place on 15th December.
- PERFORUM Projects: ChAP has worked in partnership with Wiltshire Council's Arts Development Officer, Meril Morgan, Chippenham Town

Council Event's Officer, Emma King and Chippenham Borough Lands Charity's Education Officer David Powell to finance and facilitate the first of a series of workshops and concerts involving local performers of all ages with sections of the Bournemouth Symphony Orchestra. There are two more events culminating in performances in the spring of 2012. Perforum continues to store and maintain extensive equipment for community use not only for performance groups in Chippenham but in surrounding villages. This resource saves community organisations from expensive hire fees.

- Chippenham Skate Park project: ChAP sits on the Area Board Task Group and has carried out independent consultation, (see above). Progress on this project is related to recommendations made by the task group, and decisions by the Area Board.

5.2. The Community Partnership Development Officer has reviewed all of these documents and found that all of the above criteria have been achieved by ChAP in the year to date.

6. Recommendation

6.1. Following consultation with the Community Partnership Development Officer, it is recommended that the area board:

- agree to the release of the 2nd and final tranche funding of £4,036 as long as Board Members are satisfied that ChAP's workplan commitments as detailed in this report are being met

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